



File No.: A-12034/1/2026-ADMIN [E-380423]/563

Dated the 26<sup>th</sup> March, 2026

**CIRCULAR**

**Subject : Engagement of Law Research Associates (LRA) in Adjudicatory Board for Major Ports purely on contractual assignment – reg.**

The Major Port Authorities (MPA) Act, 2021, has come into force w.e.f. 03.11.2021. In pursuance of sub-sections (1) and (2) of Section 54 and Section 55 of the Major Port Authorities Act, 2021 (1 of 2021), the Ministry of Ports, Shipping and Waterways, New Delhi has constituted the Adjudicatory Board for Major Ports vide Gazette Notification No. 3647 (F.No. PD-24015/60/2021-PD-I) dated 13th August, 2025.

2. The Adjudicatory Board for Major Ports is a quasi-judicial body empowered to discharge the functions listed in Section 58 of the Major Port Authorities Act, 2021. The Adjudicatory Board for Major Ports has the same powers as are vested in a Civil Court for the purpose of discharging its functions under Major Port Authorities Act, 2021.

3. Application are invited from Indian nationals for **engagement of Law Research Associates (LRA) in Adjudicatory Board for Major Ports (ABMP)** purely on contractual assignment from suitable candidates, who fulfil the eligibility criteria. The ABMP, intends to fill **one (01) vacancy** for the post of **Law Research Associates (LRA) at Ahmedabad** and **two (02) vacancies for the post of Law Research Associates (LRA) at Mumbai**. The details are as follows :

(i). **Engagement:-**

- (a). The Law Research Associates (LRA), will be engaged by ABMP on a purely short-term contractual assignment and their engagement shall be initially for a period of one year from the date of their taking up their assignment, which can be extended one year at a time (upto a total period of 3 years), subject to satisfactory performance and concurrence of the Adjudicatory Board Members and with the approval of the engaging Authority.
- (b). The assignment of LRA may be discontinued even before the completion of one year, by giving two weeks' notice, if his/her services are found to be unsatisfactory.
- (c). The candidate should join their assignment of LRA, within the period specified in their order of appointment. Ordinarily, no request for extension of joining time will be entertained.

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- (d). The LRA on having accepted the offer of engagement will be asked to enter into a contract with ABMP which shall also have a confidentiality clause detailing the terms and conditions of engagement, before being assigned any work.
  - (e). Without prejudice and in addition to the legal remedies available to the ABMP, the breach of contract executed by the LRA may be considered as a sufficient ground for termination of the engagement made under the contract and may further debar such LRA from future engagement by the ABMP.
  - (f). The contractual assignment shall not confer upon the LRA, any right/claim for regular appointment or continuance beyond the period of engagement. LRA shall not be treated or deemed to be a regular employee in the ABMP.
  - (g). Any LRA intending to leave the assignment within a period of one year shall be required to give prior notice of at least six weeks to the office of ABMP.
- (ii). **Age and Nationality:-**
- (a). A Candidate must not be below 21 years and not above 35 years; as on the last date fixed for submission of application.
  - (b). He/she must be a citizen of India.
- (iii). **Eligibility criteria:-**
- A. Educational Qualifications [Essential]:-**
- (a). Candidate should be a Graduate in Law (including an Integrated Degree Course in Law under 10+2+3+3 or 10+2+5 pattern) with a minimum aggregate of 50% marks from any School/College/University/Institute established by law in India and recognized by the Bar Council of India for admission as Advocate or Attorney of an Indian Court;
  - (b). Candidate who have passed all his/her Examinations within the duration of their Course are alone eligible to apply;
  - (c). Candidate must have good knowledge of operation of computers and skill of using common software in use like MS office, etc.;
  - (d). Candidate must have research and analytical skills, writing abilities, including retrieval of desired information from various search engines/processes such as eSCR, Manupatra, SCC Online, CaseMine, etc.
- Note:** Candidates pursuing Post Graduate Degree in Law or any other Degrees or Programmes requiring their compulsory attendance elsewhere, during part of expected period of engagement as Research Associates, are not eligible to apply for the assignment as Law Research Associate.
- B. Experience (Desirable):-**
- Experience of 3 years in judicial or legal work in Supreme Court or High Court or any other Tribunals/ Courts would be desirable.

(iv). **Disqualifications:-**

- (a). A candidate must not be engaged, or appointed elsewhere on honorarium/ payment, basis.
- (b). A candidate should not have been involved in any criminal case, whether pending or convicted, for an offence involving moral turpitude.
- (c). A candidate must not be facing any disciplinary proceedings before the Bar Council of India, Bar Council of the State or Institutes or any other authority.

(v). **Selection Process:-**

- (a). The ABMP shall publish a vacancy circular through the Administrative Officer, ABMP, stating number of existing and anticipated vacancies for LRA on contractual basis.
- (b). Selection for the assignment of LRA shall be made by way of inviting applications from willing and eligible Candidates in the prescribed format.
- (c). The ABMP reserves the right to cancel, alter or modify the vacancy circular or other terms and conditions of the advertisement without any prior notice.
- (d). All other matters which are not specifically provided in the said vacancy circular shall be decided by the Engaging Authority.
- (e). Such applications shall be made in the specified format at ABMP (<https://abmp.in>) website and it should be accompanied with the copies of documents, as enumerated therein.
- (f). Eligible Candidates will have to appear for Viva voce at their own expenses on the date, time and venue to be intimated to them.
- (g). The selection process shall be conducted by the Selection Committee of Members nominated by the Hon'ble Presiding Officer or any other Member authorised in his behalf. The list of selected candidates shall be subject to the approval of the Hon'ble Presiding Officer.

**Notes:-**

- (i). Applications of ineligible candidates or received without proper documents or received after due date, shall be rejected summarily without notice and no inquiry in that regard will be entertained.
- (ii). If on verification at any stage before or after interview, it is found that any candidate does not fulfil any of the eligibility condition(s), or the information furnished by the candidate(s) is found incorrect, his/her candidature for LRA, will be cancelled without any notice or further reference.

(vi). **Waiting list panel:-**

- (a). The ABMP will prepare and maintain separate waiting list panel for the LRA for the ABMP and the said panel will be of such number of candidates, as the ABMP may deem necessary.
- (b). The candidates in the Waiting list panel may be engaged as and when required, and shall be given a contract of assignment.

(vii). **Duties and Responsibilities assigned to Law Research Associates:-**

Law Research Associate is expected to assist the Hon'ble Presiding Officer and the Hon'ble Member(s) of the ABMP in discharge of their functions. The duties and responsibilities of the LRA shall also cover the following:

- (a). Reading of case files, preparation of the case including case summary and notes, chronology of events;
- (b). The LRA shall conduct research as to facts and law on any case or cases pending before ABMP and on matters he/ she is entrusted to do so. The LRA would conduct research in printed or electronic form, statute, resolution, text etc., on the related to question of law and report the result of such research to the Hon'ble Presiding Officer/ Hon'ble Member(s) to whom the LRA is attached orally or in writing as required. In doing so, the LRA would have to analyse various factual aspects and facets of Law involved;
- (c). Do research work including case Laws, Articles, Papers and assist in preparation of Judgments, corrections and editing;
- (d). The LRA shall conduct necessary research in the Library of the ABMP or other library or through internet and must keep themselves abreast with the important rulings of the Supreme Court, High Courts, more particularly of the ABMP, so as to be able to provide maximum assistance to the Hon'ble Presiding Officer/ Member(s) concerned as and when necessary;
- (e). It shall be duty of the LRA to attend the court and take notes of the arguments of the counsel, research on citations;
- (f). The LRA shall verify the citations. He/She shall also verify the correctness of the citations as set out in the final order, maintain and organize case files;
- (g). Preparation of research or academic papers, draft speeches, provide necessary assistance for important conferences;
- (h). Be aware of court procedures viz., method of filing of various categories of cases, provisions of law, movement of cases before and after filing, etc.;
- (i). Provide statistical reports;
- (j). Maintenance of books, other research papers and materials and such other works entrusted by the Hon'ble Presiding Officer/ Member(s) to whom the LRA is attached from time-to-time; and
- (k). To perform any other work as directed by the Hon'ble Presiding Officer or Member(s).

(viii). **Duty Hours/ Leave:-**

- (a). It is a full-time job in the office of the ABMP. The LRA may also be required to attend the Residential Office of the Hon'ble Presiding Officer or Member(s).
- (b). LRA shall maintain punctuality in attending to their duties.
- (c). LRA shall be granted 8 days leave as may be approved by the Hon'ble Presiding Officer or Member(s) with whom they are attached.

(ix). **Remuneration:-**

- (a). Each LRA shall be paid consolidated remuneration of **Rs. 65,000/-** (Rupees Sixty Five Thousand Only) per month for his/her assignment.
- (b). LRA shall not be entitled to any other allowances or perks.

(x). **Bar to Practice or Taking up Employment:-**

- (a). No LRA during the period of their assignment shall be entitled to practice as an Advocate in any Court of Law or Tribunal or Authority as long as he/she continues with the assignment as LRA in ABMP.
- (b). The LRA during the period of his/her assignment shall not be entitled to take up any employment, engagement of whatsoever nature either on full-time or part time basis.
- (c). The LRA shall refrain from practicing before the Hon'ble Presiding Officer/ Member(s) with whom he/she was attached for a period of three years after relinquishment of his/her assignment as LRA.

(xi). **Conduct of the Law Research Associate:-**

- (a). Every LRA shall maintain devotion to duty and a high standard of morality during the assignment term. The LRA shall also maintain a high standard of reputation and integrity commensurate with the responsibilities entrusted to him/her.
- (b). Similarly, during the period of assignment and at all times, the LRA shall maintain utmost secrecy regarding the work assigned to him/her by the Hon'ble Presiding Officer/ Member. He/she shall maintain utmost secrecy in respect of matters which come to his/her notice by virtue of such assignment and shall ensure that no information or document is leaked out because of his/her mishandling of papers or his/her deliberations with others, or in any other manner.
- (c). An LRA will be governed by the provisions of the Indian Penal Code and the Indian Official Secrets Act, 1923 as applicable to any public servant.

(xii). **Dress Code for Law Research Associate:-**

LRA shall follow the dress code as provided under Chapter IV of Part VI of the Bar Council of India Rules.

(xiii). **Undertaking:-**

LRA shall upon acceptance of his/her appointment as such, undertake in writing to abide by the Rules as given at (vii) to (xii) above and shall, in particular, undertake that he/she shall perform his/her duties with due diligence and discipline maintaining confidentiality about all the matters and information that he/she may come across during the discharge of his/her duties.

4. **Last date for submission of application:** Interested candidates may submit their applications online through the link - <https://abmp.in/online-Vacancy>. All candidates see the instructions and fill up the entries correctly in the Online Form with recent passport size photo & signature along with uploading of documents of educational qualification and experience.

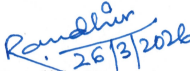
5. The last date for receipt of applications is 30 days from the date of publication of this advertisement in Employment News at 17.00 hrs.

**Note: No application would be entertained either at ABMP or by post or by email.** If any application is received through any such mode, the same would not be considered and no action would be taken on the same.

6. No TA/DA will be admissible for appearing in the interview. The ABMP reserves the right to call only shortlisted candidates for the interview.

7. This issues with the approval of the Competent Authority.

8. Hindi version will follow.

  
26/3/2026  
(Randhir Kumar)  
Administrative Officer